दिव्यांग व्यक्ती हक्क अधिनियम, २०१६ नुसार संचालक, व्यवसाय शिक्षण व प्रशिक्षण संचालनालय, महाराष्ट्र राज्य यांच्या आस्थापनेवरील “गट-अ ते गट-ड” या संवर्गातील पदांकरिता दिव्यांगांसाठी शासन सेवेत पदे सुनिश्चित करण्याबाबत

महाराष्ट्र शासन
कौशल्य विकास, रोजगार व उद्योजकता विभाग
शासन पुरकपत्र क्रमांकः व्यशिअ २०२१/प्र.क्र. ४९ /व्यशि-१
मादाम कामा रोड,हुतात्मा राजगुरु चौक,
मंत्रालय, मुख्य इमारत, मुंबई- ४०००३२
दिनांक : १७ जून, २०२१

वाचा :- शासनाचे समक्रमांकाचे दिनांक २२ फेब्रुवारी २०२१ चे आदेश

प्रस्तावना :-

संचालक, व्यवसाय शिक्षण व प्रशिक्षण संचालनालय, महाराष्ट्र राज्य, मुंबई आस्थापनेवरील गट-अ ते गट- ड या संवर्गातील पदांकरीता दिव्यांगासाठी शासन सेवेत पदे सुनिश्चित केलेल्या शासन सेवेतील जागांच्या यादीचे पुनर्विलोकन करुन ४१ पदे नव्याने दिव्यांग प्रवर्गासाठी संदर्भीय शासन निर्णयान्ये सुनिश्चित करण्यात आली होती. तथापि, व्यवसाय शिक्षण व प्रशिक्षण संचालनालयाच्या अधिपत्याखालील उर्वरित ३१ संवर्गातील पदसुनिश्चिती करण्याची बाब शासनाच्या विचाराधीन होती.

शासन निर्णय :-

केंद्र शासनाने निर्गमित केलेल्या दिनांक ०४ जानेवारी २०२१ रोजीच्या अधिसुचनेतील दिव्यांगासाठी सुनिश्चित केलेल्या गट अ ते गट ड संवर्गाकरीता समक्रमांक दिनांक २२ फेब्रुवारी २०२१ च्या शासन निर्णयान्वये संचालक, व्यवसाय शिक्षण व प्रशिक्षण संचालनालय,महाराष्ट्र राज्य, मुंबई यांच्या आस्थापनेवरील “गट-अ ते गट-ड” या संवर्गातील ४१ पदांकरीता दिव्यांगासाठी शासन सेवेत प्रपत्र-अ मध्ये दर्शविल्याप्रमाणे पदे सुनिश्चित करण्यात आली आहेत. आता या शासन निर्णयान्वये संचालक, व्यवसाय शिक्षण व प्रशिक्षण संचालनालय,महाराष्ट्र राज्य, मुंबई यांच्या आस्थापनेवरील “गट-अ ते गट-ड” या संवर्गातील उर्वरित ३१ पदांकरीता दिव्यांगासाठी शासन सेवेत प्रपत्र-अ मध्ये दर्शविल्याप्रमाणे पदे सुनिश्चित करण्यात येत आहेत.

३. सदर शासन निर्णय महाराष्ट्र शासनाच्या www.maharashtra.gov.in या संकेतस्थळावर उपलब्ध करण्यात आला असून त्याचा संकेताक २०२१०६१७११४२१५२२०३ असा आहे. हा आदेश डिजीटल स्वाक्षरीने साक्षांकित करुन काढण्यात येत आहे.

महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नावाने,

Kishor Baliram Nanvare

Digitally signed by Kishor Baliram Nanvare
DN: c=IN, o=Government Of Maharashtra, ou=Skill Development and Entrepreneurship Department, postalCode=400032, st=Maharashtra, 2.5.4.20=fe999a6df0afb3cbcb04011b094c0c03933b517a839feb4c64184c7f85f5adb9, serialNumber=2c5d8a2c16bc0d3779e84fefc316a16497391c87251547b9a0338e4a70d535bd, cn=Kishor Baliram Nanvare
Date: 2021.06.17 13:26:41 +05'30'

(कि.ब.ननवरे)
कक्ष अधिकारी, महाराष्ट्र शासन

प्रत,

१. मा.राज्यपाल यांचे सचिव, राजभवन, मलबार हिल, मुंबई.
२. मा.मुख्यमंत्री यांचे प्रधान सचिव, मंत्रालय, मुंबई.
३. मा.मंत्री (कौशल्य विकास, रोजगार व उद्योजकता विभाग), मंत्रालय, मुंबई.

४. मा.राज्यमंत्री (कौशल्य विकास, रोजगार व उद्योजकता विभाग), मंत्रालय, मुंबई.
५. मा.विरोधी पक्षनेता, विधान परिषद / विधानसभा, विधानमंडळ सचिवालय, मुंबई.
६. मा.मुख्य सचिव, मंत्रालय, मुंबई.
७. मा.प्रधान सचिव, सामाजिक न्याय व विशेष सहाय्य विभाग, मंत्रालय, मुंबई
८. सचिव, कौशल्य विकास, रोजगार व उद्योजकता विभाग, मंत्रालय, मुंबई.
९. संचालक, व्यवसाय शिक्षण व प्रशिक्षण संचालनालय, महाराष्ट्र राज्य, मुंबई
१०. आयुक्त, अपंग कल्याण, विशेष सहाय्य विभाग, पुणे
११. उपसचिव, व्यवसाय शिक्षण, कौशल्य विकास, रोजगार व उद्योजकता विभाग, मंत्रालय, मुंबई.
१२. निवडनस्ती

प्रपत्र-अ

शासन निर्णय क्र.व्यशिअ २०२१/प्र.क्र.४९/व्यशि-१ दि.२२/२/२०२१ नुसार दिव्यांगाकरिता पदे सुनिश्चित करण्यात आलेले संवर्गातील पदनाम भिन्न असले तरी पदाची कर्तव्ये व जबाबदाऱ्या सारख्या असल्यामुळे शासन निर्णयातील पदांना लागू केलेले दिव्यांगाकरिता आरक्षण खालील दर्शविलेल्या पदांना लागू करण्याबाबत.						
अ. क्र.	पदाचे नाव	रीरीक योग्यता	अपंग आरक्षण	कामाचे स्वरुप	कार्यस्थिती/शेरा	दि.२२/२/२०२१ रोजीच्या शासन निर्णयाप्रमाणे दिव्यांगाचे लागू करावयाचे आरक्षण त्या पदाचे नाव
१	२	३	४	५	६	७
गट-अ (वरिष्ठ)						
१	अध्यक्ष, कौशल्य विकास परीक्षा मंडळ	S, ST, W, MF, RW, SE, C	a) B, LV b) D, HH c) OA, OL, BL, OAL, CP, LC, Dw, AAV d) MI e) MD involving (a) to (d) above	Duties assigned by the Director, assisting the Director. They serve in various capacities in the Government. They assist in and/or execute various plans, policies of the Govt. in general, and their dept. in particular, may supervise actual execution of different plans, schemes etc. by the various units of the office and co- ordinate their work. May provide the necessary inputs for the efficient running and expansion of the dept. May laydown policy and prepare plan schemes including cost analysis for expansion and/or continuation of the Department or particular	The work is performed mainly inside. Occasional touring is required. Working condition is usually claim and quiet. The worker plans his work alone. Incumbent should be considered with appropriate software, aids& appliances as per needs D, MI वगळून	शासन निर्णया तील अ.क्र.२ वरील सहसंचालक पदावरील बदलीने अध्यक्ष कौशल्य विकास मंडळ या कार्यालयात पद भरले जात असल्याने सहसंचालक या पदाला लागू केलेले दिव्यांग आरक्षण लागू करण्याचे प्रस्तावित करण्यात येत आहे.

				units of the dept. May do analysis and prepare annual, quarterly reports on the functioning and efficiency of the Department for the information of public press and the parliament. They also answer queries from the public press and the Parliament. May prepare advertisement material for notifying vacancies etc. in the press. May arrange and/or attend departmental meetings. Guide on purchase and control rules, purchase and supply of equipment◦s machineries and provision, stationery etc., Award contracts Insurance, Dealing with agents, Uses computers, work in office.		

२	प्रशिक्षणार्थी उपसल्लागार	S, ST, W, MF, RW, SE, C	a) B, LV b) D, HH c) OA, BA, OL, BL, OAL, BLOA, BLA, CP, LC, Dw, AAV, MDy d) MIe) MD involving(a) to (d) above	Administrating the institutions, monitoring, and day-to-day functioning of the institutions. They advise the Head of the Dept. on all matters of policy and administration. Scrutinize proposals for expansion of administrative staff, renting or purchasing of buildings, furniture & other office equipment. Coordinate activities of various units of the office. Decide the disciplinary action to be taken against staff as per Rules and Regulations laid down by the Dept. of Personnel and make policy decisions in the matter of administration. Implement policies of the Govt. May function as Head of the Office.	The work is mostly performed inside in well lighted rooms. The worker usually does his work alone. It does not involve any hazard. Incumbent should be considered with appropriate software, aids & appliances as per needs.D, MI वगळून	शासन निर्णयातील अ.क्र.६ वरील सहाय्यक संचालक(तां.) पदावरील बदलीने शिक्षणार्थी उपसल्लागार / सविव,कौशल्य विकास परीक्षा मंडळ या कार्यालयात पद भरले जात असल्याने सहाय्यक संचालक(तां.) या पदाला लागू केलेले दिव्यांग आरक्षण लागू प्रस्तावित करण्यात येत आहे.
गट-अ (तां)						
३	सचिव, कौशल्य विकास परिक्षा मंडळ	S, ST, W, MF, RW, SE, C	a) B, LV b) D, HH c) OA, BA, OL, BL, OAL, BLOA, BLA, CP, LC, Dw,	Administrating the institutions, monitoring, and day-to-day functioning of the institutions. They advise the Head of the Dept. on all matters of policy and	The work is mostly performed inside in well lighted rooms. The worker usually does his work alone. It does not involve any hazard. Incumbent should be considered with appropriate software,	शासन निर्णयातील अ.क्र.६ वरील सहाय्यक संचालक(तां.) पदावरील बदलीने शिक्षणार्थी उपसल्लागार / सविव,कौशल्य विकास परीक्षा मंडळ या कार्यालयात पद भरले

			AAV, MDy d) MIe) MD involving(a) to (d) above	administration. Scrutinize proposals for expansion of administrative staff, renting or purchasing of buildings, furniture & other office equipment. Coordinate activities of various units of the office. Decide the disciplinary action to be taken against staff as per Rules and Regulations laid down by the Dept. of Personnel and make policy decisions in the matter of administration. Implement policies of the Govt. May function as Head of the Office.	aids & appliances as per needs.D, MI वगळून	जात असल्याने सहाय्यक संचालक(तां.) या पदाला लागू केलेले दिव्यांग आरक्षण लागू प्रस्तावित करण्यात येत आहे.
गट-अ (क) (तां)						
४	निरीक्षक, व्यवसाय शिक्षण व प्रशिक्षण	S, ST, BN, MF, RW, SE, H, C	a) B, LV b) D, HH c) OA, OL, BL, CP, LC, Dw, AAV d) SLD, MI e) MD involving (a) to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame work of policies of the organizations/Department Aimed at improving personnel efficiency and out-put Advise and assist in development of syllabi programs, training materials /aids Study policies, procedures, instruments	The work is performed mostly inside. The work place inside is well lighted The work in general organizations does not involve any hazards. Incumbents to be considered with appropriate software and other appliances support. Appropriate aids & appliances to be used as per needs.	शासन निर्णयातील अ.क्र.७ वरील प्राचार्य अ(क) पदाप्रमाणेच निरीक्षक/ सहा.प्रशिक्षणार्थी सल्लागार (व)/ व्यवस्थापक / परीक्षा नियंत्रक / चर्मतज्ञ तथा अजिक्षक या पदांच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, प्राचार्य - अ (क) या पदास लागू केलेले दिव्यांग आरक्षण लागू करण्याचे प्रस्तावित करण्यात येत आहे.

				and other related documents. Prepare notes, comments, concerning field problems to modify/ draft Operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on		
५	सहायक प्रशिक्षणार्थी सल्लागार (व)	S, ST, BN, MF, RW, SE, H, C	a) B, LV b) D, HH c) OA, OL, BL, CP, LC, Dw, AAV d) SLD, MI e) MD involving (a) to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame work of policies of the organizations/Department Aimed at improving personnel efficiency and out-put Advise and assist in development of syllabi programs, training materials /aids Study policies, procedures, instruments and other related documents. Prepare notes, comments, concerning field problems to modify/ draft Operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on	The work is performed mostly inside. The work place inside is well lighted The work in general organizations does not involve any hazards. Incumbents to be considered with appropriate software and other appliances support. Appropriate aids & appliances to be used as per needs.	शासन निर्णयातील अ.क्र.७ वरील प्राचार्य अ(क) पदाप्रमाणेच निरीक्षक/ सहा.प्रशिक्षणार्थी सल्लागार (व)/ व्यवस्थापक / परीक्षा नियंत्रक / चर्मतज्ञ तथा अधिक्षक या पदांच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, प्राचार्य - अ (क) या पदास लागू केलेले दिव्यांग आरक्षण लागू करण्याचे प्रस्तावित करण्यात येत आहे.

६	व्यवस्थापक, यंत्र निगराणी पथक	S, ST, BN, MF, RW, SE, H, C	a) B, LV b) D, HH c) OA, OL, BL, CP, LC, Dw, AAV d) SLD, MI e) MD involving (a) to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame work of policies of the organizations/Department Aimed at improving personnel efficiency and out-put Advise and assist in development of syllabi programs, training materials /aids Study policies, procedures, instruments and other related documents. Prepare notes, comments, concerning field problems to modify/ draft Operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on	The work is performed mostly inside. The work place inside is well lighted The work in general organizations does not involve any hazards. Incumbents to be considered with appropriate software and other appliances support. Appropriate aids & appliances to be used as per needs.	शासन निर्णयातील अ.क्र.७ वरील प्राचार्य अ(क) पदाप्रमाणेच निरीक्षक/ सहा.प्रशिक्षणार्थी सल्लागार (व)/ व्यवस्थापक / परीक्षा नियंत्रक / चर्मतज्ञ तथा अनिक्षक या पदांच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, प्राचार्य - अ (क) या पदास लागू केलेले दिव्यांग आरक्षण लागू करण्याचे प्रस्तावित करण्यात येत आहे.
७	परीक्षा नियंत्रक, महाराष्ट्र राज्य कौशल्य विकास परीक्षा मंडळ	S, ST, BN, MF, RW, SE, H, C	a) B, LV b) D, HH c) OA, OL, BL, CP, LC, Dw, AAV d) SLD, MI e) MD involving (a) to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame work of policies of the organizations/Department Aimed at improving personnel efficiency and out-put Advise and assist in development of syllabi programs,	The work is performed mostly inside. The work place inside is well lighted The work in general organizations does not involve any hazards. Incumbents to be considered with appropriate software and other appliances support. Appropriate aids & appliances to be used as per needs.	शासन निर्णयातील अ.क्र.७ वरील प्राचार्य अ(क) पदाप्रमाणेच निरीक्षक/ सहा.प्रशिक्षणार्थी सल्लागार (व)/ व्यवस्थापक / परीक्षा नियंत्रक / चर्मतज्ञ तथा अनिक्षक या पदांच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, प्राचार्य - अ (क) या पदास लागू केलेले दिव्यांग आरक्षण लागू करण्याचे

				training materials /aids Study policies, procedures, instruments and other related documents. Prepare notes, comments, concerning field problems to modify/ draft Operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on		प्रस्तावित करण्यात येत आहे.
८	चर्मतज्ञ तथा अधीक्षक, शासकीय चर्मकला विद्यालय	S, ST, BN, MF, RW, SE, H, C	a) B, LV b) D, HH c) OA, OL, BL, CP, LC, Dw, AAV d) SLD, MI e) MD involving (a) to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame work of policies of the organizations/Department Aimed at improving personnel efficiency and out-put Advise and assist in development of syllabi programs, training materials /aids Study policies, procedures, instruments and other related documents. Prepare notes, comments, concerning field problems to modify/ draft Operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on	The work is performed mostly inside. The work place inside is well lighted The work in general organizations does not involve any hazards. Incumbents to be considered with appropriate software and other appliances support. Appropriate aids & appliances to be used as per needs.	शासन निर्णयातील अ.क्र.७ वरील प्राचार्य अ(क) पदाप्रमाणेच निरीक्षक/ सहा.प्रशिक्षणार्थी सल्लागार (व)/ व्यवस्थापक / परीक्षा नियंत्रक / चर्मतज्ञ तथा अजिक्षक या पदांच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, प्राचार्य - अ (क) या पदास लागू केलेले दिव्यांग आरक्षण लागू करण्याचे प्रस्तावित करण्यात येत आहे.

गट-अ (क) (अतां)						
९	उप जिल्हा व्यवसाय शिक्षण व प्रशिक्षण अधिकारी (अतां.)	S, ST, W,MF, RW, SE, C	a) B, LV b) D, HH c) OA, BA, OL,BL, OAL, CP,LC, Dw, AAV,MDyd) MIe) MD involving(a) to (d) above	Duties assigned by the Director, assisting the director. They serve in various capacities in the Government. They assist in and/or execute various plans, policies of the Govt. In general, and their dept. In particular, may supervise actual execution of different plans, schemes etc. by the various units of the office and co- ordinate their work. May provide the necessary inputs for the efficient running and expansion of the dept. May laydown policy and prepare plan schemes including cost analysis for expansion and/or continuation of the Department or particular units of the dept. May do analysis and prepare annual, quarterly reports on the functioning and efficiency of the Department for the information of public press and the parliament. They also answer queries from the public press and the Parliament. May prepare	The work is performed mainly inside. Occasional touring is required. Working condition is usually calm and quiet. The worker plans his work alone. No hazards are involved. Mobility should not be restricted. Incumbent should be considered with appropriate software, aids& appliances as per needs D, MI वगळून	शासन निर्णयातील अ.क्र.१५ वरील प्रबंधक गट ब(अतां.) या पदाप्रमाणेच उप जिल्हा व्यवसाय शिक्षण व प्रशिक्षण अधिकारी(अतां.)/ उप सचिव या पदाच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, प्रबंधक गट ब (अतां.) या पदाला लागू केलेले दिव्यांग आरक्षण लागू प्रस्तावित करण्यात येत आहे.

				advertisement material for notifying vacancies etc. in the press. May arrange and/or attend departmental, departmental meetings. Guidance on purchase and control rules, Purchase and supply of equipment°s machineries and provision, stationery etc., Award contracts Insurance, Dealing with agents, Uses computers, works in office.		
१०	उप सचिव, महाराष्ट्र राज्य कौशल्य विकास परीक्षा मंडळ	S, ST, W,MF, RW, SE, C	a) B, LV b) D, HH c) OA, BA, OL,BL, OAL, CP,LC, Dw, AAV,MDyd) MIe) MD involving(a) to (d) above	Duties assigned by the Director, assisting the director. They serve in various capacities in the Government. They assist in and/or execute various plans, policies of the Govt. In general, and their dept. In particular, may supervise actual execution of different plans, schemes etc. by the various units of the office and co- ordinate their work. May provide the necessary inputs for the efficient running and expansion of the dept. May laydown policy and prepare plan schemes including cost analysis for expansion and/or continuation	The work is performed mainly inside. Occasional touring is required. Working condition is usually calm and quiet. The worker plans his work alone. No hazards are involved. Mobility should not be restricted. Incumbent should be considered with appropriate software, aids& appliances as per needs D, MI वगळून	शासन निर्णयातील अ.क्र.१५ वरील प्रबंधक गट ब(अतां.) या पदाप्रमाणेच उप जिल्हा व्यवसाय शिक्षण व प्रशिक्षण अधिकारी(अतां.)/ उप सचिव या पदाच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, प्रबंधक गट ब (अतां.) या पदाला लागू केलेले दिव्यांग आरक्षण लागू प्रस्तावित करण्यात येत आहे.

				of the Department or particular units of the dept. May do analysis and prepare annual, quarterly reports on the functioning and efficiency of the Department for the information of public press and the parliament. They also answer queries from the public press and the Parliament. May prepare advertisement material for notifying vacancies etc. in the press. May arrange and/or attend departmental, departmental meetings. Guidance on purchase and control rules, Purchase and supply of equipment॰s machineries and provision, stationery etc., Award contracts Insurance, Dealing with agents, Uses computers, works in office.		
गट-ब (तां)						
११	अभियांत्रिकी अधीक्षक, शासकीय तंत्र माध्यमिक शाळा	S, ST, BN, MF, RW, SE, H, C	a) B, LV b) D, HH c) OA, OL, BL, CP, LC, Dw, AAV d) SLD, MI e) MD involving (a) to	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame work of policies of the organizations/Department Aimed	The work is performed mostly inside. The work place inside is well lighted The work in general organizations does not involve any hazards. Incumbents to be considered with appropriate software and other appliances support.	शासन निर्णयातील अ.क्र.१२ वरील प्राचार्य गट ब(तां.) पदाप्रमाणेच अभियांत्रिकी अधीक्षक / सहा.प्रशिक्षणार्थी सल्लागार या पदांच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने,

			(d) above	at improving personnel efficiency and out-put Advise and assist in development of syllabi programs, training materials /aids Study policies, procedures, instruments and other related documents. Prepare notes, comments, concerning field problems to modify/ draft Operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on appropriate training activity, assist evaluation of trainees, as also training program. May correspond with concerned agencies, offices, organizations, .May maintain related statistics, conduct written/ practical tests and prepare reports thereon.	Appropriate aids & appliances to be used as per needs.	प्राचार्य गट ब(तां.) या पदास लागू केलेले दिव्यांग आरक्षण लागू करण्याचे प्रस्तावित करण्यात येत आहे.
१२	सहायक प्रशिक्षणार्थी सल्लागार	S, ST, BN, MF, RW, SE, H, C	a) B, LV b) D, HH c) OA, OL, BL, CP, LC, Dw, AAV d) SLD, MI e) MD involving (a) to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame work of policies of the organizations/Department Aimed at improving personnel efficiency	The work is performed mostly inside. The work place inside is well lighted The work in general organizations does not involve any hazards. Incumbents to be considered with appropriate software and other appliances support. Appropriate aids & appliances to be	शासन निर्णयातील अ.क्र.१२ वरील प्राचार्य गट ब(तां.) पदाप्रमाणेच अभियांत्रिकी अधीक्षक / सहा.प्रशिक्षणार्थी सल्लागार या पदांच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, प्राचार्य गट ब(तां.) या पदास लागू

				and out-put Advise and assist in development of syllabi programs, training materials /aids Study policies, procedures, instruments and other related documents. Prepare notes, comments, concerning field problems to modify/ draft Operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on appropriate training activity, assist evaluation of trainees, as also training program. May correspond with concerned agencies, offices, organizations, .May maintain related statistics, conduct written/ practical tests and prepare reports thereon.	used as per needs.	केलेले दिव्यांग आरक्षण लागू करण्याचे प्रस्तावित करण्यात येत आहे.

गट-ब (अतां)						
१३	सहायक सचिव (अतां.), महाराष्ट्र राज्य कौशल्य विकास परीक्षा मंडळ	S, ST, W,MF, RW, SE, C	a) B, LV b) D, HH c) OA, BA, OL,BL, OAL, CP,LC, Dw, AAV,MDyd) MIe) MD involving(a) to (d) above	Duties assigned by the Director, assisting the director. They serve in various capacities in the Government. They assist in and/or execute various plans, policies of the Govt. In general, and their dept. In particular, may supervise actual execution of different plans, schemes etc. by the various units of the office and co- ordinate their work. May provide the necessary inputs for the efficient running and expansion of the dept. May laydown policy and prepare plan schemes including cost analysis for expansion and/or continuation of the Department or particular units of the dept. May do analysis and prepare annual, quarterly reports on the functioning and efficiency of the Department for the information of public press and the parliament. They also answer queries from the public press and the Parliament. May prepare advertisement material for	The work is performed mainly inside. Occasional touring is required. Working condition are usually calm and quiet. The worker plans his work alone. No hazards are involved. Mobility should not be restricted. Incumbent should be considered with appropriate software, aids& appliances as per needs D, MI वगळून	शासन निर्णयातील अ.क्र.१५ वरील प्रबंधक गट ब(अतां.) पदावरील बदलीने सहाय्यक सचिव (अतां.),कौशल्य विकास परीक्षा मंडळ या कार्यालयात पद भरले जात असल्याने प्रबंधक गट ब (अतां.) या पदाला लागू केलेले दिव्यांग आरक्षण लागू प्रस्तावित करण्यात येत आहे.

				notifying vacancies etc. in the press. May arrange and/or attend departmental, departmental meetings. Guidance on purchase and control rules, Purchase and supply of equipment॰s machineries and provision, stationery etc., Award contracts Insurance, Dealing with agents, Uses computers, works in office.		
गट-क						
१४	गणित निदेशक	S, ST, W, BN, MF, RW, SE, H, C	a) B, LVb) HHc) OA, BA, OL, BL, CP, LC, DW,AAVd) SLD, MI e) MD involving (a) to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame of policies of the organizations/Depts. Aimed at improving personnel efficiency and output Advise and assist in development of syllabi programs, training materials /aids study policies, procedures, instruments and other related documents Prepare notes, comments, concerning field problems to modify/ draft operational instructions. Suggest suitable speaker/trainers for specific	The work is performed mostly inside except for practical training. The work place inside is well lighted The work in general organization॰s does not involve any hazards. Incumbent should be considered with appropriate software, aids & appliances support as per needs.	शासन निर्णयातील अ.क्र.३३ वरील शिल्प निदेशक/व्यवसाय निदेशक पदाप्रमाणेच गणित निदेशक/ चित्रकला निदेशक / गणित तथा चित्रकला निदेशक/ सहाय्यक अधिव्याख्याता/ पुर्णवेळ शिक्षक (प्रात्यक्षिक) या पदांच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, शिल्प निदेशक/व्यवसाय निदेशकया पदास लागू केलेले दिव्यांग आरक्षण लागू करण्याचे प्रस्तावित करण्यात येत आहे.

				area of training, advice on appropriate training activity, assist evaluation of trainees, as also training program. May correspond with concerned agencies, offices, organizations, May maintain related statistics, conduct written/ practical tests and prepare reports thereon.		
१५	चित्रकला निदेशक	S, ST, W, BN, MF, RW, SE, H, C	a) B, LVb) HHc) OA, BA, OL, BL, CP, LC, DW,AAVd) SLD, MI e) MD involving (a) to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame of policies of the organizations/Depts. Aimed at improving personnel efficiency and output Advise and assist in development of syllabi programs, training materials /aids study policies, procedures, instruments and other related documents Prepare notes, comments, concerning field problems to modify/ draft operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on appropriate training activity, assist evaluation of trainees, as also	The work is performed mostly inside except for practical training. The work place inside is well lighted The work in general organization◦s does not involve any hazards. Incumbent should be considered with appropriate software, aids & appliances support as per needs.	शासन निर्णयातील अ.क्र.३३ वरील शिल्प निदेशक/व्यवसाय निदेशक पदाप्रमाणेच गणित निदेशक/ चित्रकला निदेशक / गणित तथा चित्रकला निदेशक/ सहाय्यक अधिव्याख्याता/ पुर्णवेळ शिक्षक (प्रात्यक्षिक) या पदांच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, शिल्प निदेशक/व्यवसाय निदेशकया पदास लागू केलेले दिव्यांग आरक्षण लागू करण्याचे प्रस्तावित करण्यात येत आहे.

				training program. May correspond with concerned agencies, offices, organizations, May maintain related statistics, conduct written/ practical tests and prepare reports thereon.		
१६	गणित तथा चित्रकला निदेशक	S, ST, W, BN, MF, RW, SE, H, C	a) B, LVb) HHc) OA, BA, OL, BL, CP, LC, DW,AAVd) SLD, MI e) MD involving (a) to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame of policies of the organizations/Depts. Aimed at improving personnel efficiency and output Advise and assist in development of syllabi programs, training materials /aids study policies, procedures, instruments and other related documents Prepare notes, comments, concerning field problems to modify/ draft operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on appropriate training activity, assist evaluation of trainees, as also training program. May correspond with concerned agencies, offices, organizations, May maintain related	The work is performed mostly inside except for practical training. The work place inside is well lighted The work in general organization॰s does not involve any hazards. Incumbent should be considered with appropriate software, aids & appliances support as per needs.	शासन निर्णयातील अ.क्र.३३ वरील शिल्प निदेशक/व्यवसाय निदेशक पदाप्रमाणेच गणित निदेशक/ चित्रकला निदेशक / गणित तथा चित्रकला निदेशक/ सहाय्यक अधिव्याख्याता/ पुर्णवेळ शिक्षक (प्रात्यक्षिक) या पदांच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, शिल्प निदेशक/व्यवसाय निदेशकया पदास लागू केलेले दिव्यांग आरक्षण लागू करण्याचे प्रस्तावित करण्यात येत आहे.

				statistics, conduct written/ practical tests and prepare reports thereon.		
१७	सहायक अधिव्याखाता	S, ST, W, BN, MF, RW, SE, H, C	a) B, LVb) HHc) OA, BA, OL, BL, CP, LC, DW,AAVd) SLD, MI e) MD involving (a) to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame of policies of the organizations/Depts. Aimed at improving personnel efficiency and output Advise and assist in development of syllabi programs, training materials /aids study policies, procedures, instruments and other related documents Prepare notes, comments, concerning field problems to modify/ draft operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on appropriate training activity, assist evaluation of trainees, as also training program. May correspond with concerned agencies, offices, organizations, May maintain related statistics, conduct written/ practical tests and prepare reports thereon.	The work is performed mostly inside except for practical training. The work place inside is well lighted The work in general organization◦s does not involve any hazards. Incumbent should be considered with appropriate software, aids & appliances support as per needs.	शासन निर्णयातील अ.क्र.३३ वरील शिल्प निदेशक/व्यवसाय निदेशक पदाप्रमाणेच गणित निदेशक/ चित्रकला निदेशक / गणित तथा चित्रकला निदेशक/ सहाय्यक अधिव्याख्याता/ पुर्णवेळ शिक्षक (प्रात्यक्षिक) या पदांच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, शिल्प निदेशक/व्यवसाय निदेशकया पदास लागू केलेले दिव्यांग आरक्षण लागू करण्याचे प्रस्तावित करण्यात येत आहे.

१८	पूर्णवेळ शिक्षक (प्रात्यक्षिक)	S, ST, W, BN, MF, RW, SE, H, C	a) B, LVb) HHc) OA, BA, OL, BL, CP, LC, DW,AAVd) SLD, MI e) MD involving (a) to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame of policies of the organizations/Depts. Aimed at improving personnel efficiency and output Advise and assist in development of syllabi programs, training materials /aids study policies, procedures, instruments and other related documents Prepare notes, comments, concerning field problems to modify/ draft operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on appropriate training activity, assist evaluation of trainees, as also training program. May correspond with concerned agencies, offices, organizations, May maintain related statistics, conduct written/ practical tests and prepare reports thereon.	The work is performed mostly inside except for practical training. The work place inside is well lighted The work in general organization◦s does not involve any hazards. Incumbent should be considered with appropriate software, aids & appliances support as per needs.	शासन निर्णयातील अ.क्र.३३ वरील शिल्प निदेशक/व्यवसाय निदेशक पदाप्रमाणेच गणित निदेशक/ चित्रकला निदेशक / गणित तथा चित्रकला निदेशक/ सहाय्यक अधिव्याख्याता/ पुर्णवेळ शिक्षक (प्रात्यक्षिक) या पदांच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, शिल्प निदेशक/व्यवसाय निदेशकया पदास लागू केलेले दिव्यांग आरक्षण लागू करण्याचे प्रस्तावित करण्यात येत आहे.
१९	निदेशक (पूर्व व्यावसायीक अभ्यासक्रम)	S, ST, W, BN, MF,	a) B, LV b) HH c) OA, BA, OL,	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training	The work is performed mostly inside except for practical training. The work place inside is well lighted The work	शासन निर्णयातील अ.क्र.३४ वरील निदेशक (जीआयटी) पदाप्रमाणेच निदेशक (पुर्व व्यावसायीक

		RW, SE, H, C	BL, CP, LC, DW,AAV d) SLD, MI e) MD involving (a) to (d) above	programs within the frame of policies of the organizations/Depts. Aimed at improving personnel efficiency and output Advise and assist in development of syllabi programs, training materials /aids study policies, procedures, instruments and other related documents Prepare notes, comments, concerning field problems to modify/ draft operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on appropriate training activity, assist evaluation of trainees, as also training program. May correspond with concerned agencies, offices, organizations, May maintain related statistics, conduct written/ practical tests and prepare reports thereon.	in general organizations does not involve any hazards. Incumbent should be considered with appropriate software, aids & appliances support as per needs.	अभ्यासक्रम) या पदाच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, निदेशक(जीआयटी) या पदास लागू केलेले दिव्यांग आरक्षण लागू करण्याचे प्रस्तावित करण्यात येत आहे.
२०	पूर्णवेळ शिक्षक	S, ST, W, BN, MF, RW, SE, H, C	a) B, LVb) HHc) OA, BA, OL, BL, CP, LC, DW,AAVd) SLD, MI e) MD involving (a) to	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame of policies of the organizations/Depts. Aimed at improving personnel	The work is performed mostly inside except for practical training. The work place inside is well lighted The work in general organizations does not involve any hazards. Incumbent should be considered with	शासन निर्णयातील अ.क्र.३३ वरील शिल्प निदेशक/ व्यवसाय निदेशक या पदाप्रमाणेच पुर्णवेळ शिक्षक या पदाच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, शिल्प निदेशक/ व्यवसाय निदेशक

			(d) above	efficiency and output Advise and assist in development of syllabi programs, training materials /aids study policies, procedures, instruments and other related documents Prepare notes, comments, concerning field problems to modify/ draft operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on appropriate training activity, assist evaluation of trainees, as also training program. May correspond with concerned agencies, offices, organizations, May maintain related statistics, conduct written/ practical tests and prepare reports thereon.	appropriate software, aids & appliances support as per needs.	या पदाला लागू केलेले दिव्यांग आरक्षण लागू प्रस्तावित करण्यात येत आहे.
२१	संगणक निदेशक	S, ST, W, BN, MF, RW, SE, H, C	a) B, LV b) HH c) OA, BA, OL, BL, CP, LC, DW,AAV d) SLD, MI e) MD involving (a) to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame of policies of the organizations/Depts. Aimed at improving personnel efficiency and output Advise and assist in development of syllabi programs, training materials	The work is performed mostly inside except for practical training. The work place inside is well lighted The work in general organizations does not involve any hazards. Incumbent should be considered with appropriate software, aids & appliances support as per needs.	शासन निर्णयातील अ.क्र.३४ वरील निदेशक (जीआयटी) या पदाप्रमाणेच सगंणक निदेशक या पदाच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, निदेशक (जीआयटी) या पदाला लागू केलेले दिव्यांग आरक्षण लागू प्रस्तावित करण्यात येत आहे.

				/aids study policies, procedures, instruments and other related documents Prepare notes, comments, concerning field problems to modify/ draft operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on appropriate training activity, assist evaluation of trainees, as also training program. May correspond with concerned agencies, offices, organizations, May maintain related statistics, conduct written/ practical tests and prepare reports thereon.		
२२	निदेशक (चर्मकला प्रमाणपत्र)	S, ST, W, BN, MF, RW, SE, H, C	a) B, LVb) HHc) OA, BA, OL, BL, CP, LC, DW,AAVd) SLD, MI e) MD involving (a) to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame of policies of the organizations/Depts. Aimed at improving personnel efficiency and output Advise and assist in development of syllabi programs, training materials /aids study policies, procedures, instruments and other related documents Prepare notes,	The work is performed mostly inside except for practical training. The work place inside is well lighted The work in general organizations does not involve any hazards. Incumbent should be considered with appropriate software, aids & appliances support as per needs.	शासन निर्णयातील अ.क्र.३४ वरील निदेशक (जीआयटी) या पदाप्रमाणेच निदेशक (चर्मकला प्रमाणपत्र)/ निदेशक (शासकीय मुलींची संस्था औरंगाबाद) या पदाच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, निदेशक (जीआयटी) या पदाला लागू केलेले दिव्यांग आरक्षण लागू प्रस्तावित करण्यात येत आहे.

				comments, concerning field problems to modify/ draft operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on appropriate training activity, assist evaluation of trainees, as also training program. May correspond with concerned agencies, offices, organizations, May maintain related statistics, conduct written/ practical tests and prepare reports thereon.		
२३	निदेशक, (शासकीय मुलींची संस्था औरंगाबाद)	S, ST, W, BN, MF, RW, SE, H, C	a) B, LVb) HHc) OA, BA, OL, BL, CP, LC, DW,AAVd) SLD, MI e) MD involving (a) to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame of policies of the organizations/Depts. Aimed at improving personnel efficiency and output Advise and assist in development of syllabi programs, training materials /aids study policies, procedures, instruments and other related documents Prepare notes, comments, concerning field problems to modify/ draft operational instructions. Suggest	The work is performed mostly inside except for practical training. The work place inside is well lighted The work in general organizations does not involve any hazards. Incumbent should be considered with appropriate software, aids & appliances support as per needs.	शासन निर्णयातील अ.क्र.३४ वरील निदेशक (जीआयटी) या पदाप्रमाणेच निदेशक (चर्मकला प्रमाणपत्र)/ निदेशक (शासकीय मुलींची संस्था औरंगाबाद) या पदाच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, निदेशक (जीआयटी) या पदाला लागू केलेले दिव्यांग आरक्षण लागू प्रस्तावित करण्यात येत आहे.

				suitable speaker/trainers for specific area of training, advice on appropriate training activity, assist evaluation of trainees, as also training program. May correspond with concerned agencies, offices, organizations, May maintain related statistics, conduct written/ practical tests and prepare reports thereon.		
२४	मास्टर क्रॉफ्टस्मन	S, ST, BN, MF, RW, SE, H, C	a) B, LV b) D, HH c) OA, BA, OL, BL, CP, LC, Dw, AAV d) SLD, MI e) MD involving (a) to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame work of policies of the organizations/Department Aimed at improving personnel efficiency and out-put Advise and assist in development of syllabi programs, training materials /aids Study policies, procedures, instruments and other related documents. Prepare notes, comments, concerning field problems to modify/ draft Operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on	The work is performed mostly inside. The work place inside is well lighted The work in general organizations does not involve any hazards. Incumbents to be considered with appropriate software and other appliances support. Appropriate aids & appliances to be used as per needs.	शासन निर्णयातील अ.क्र.१७ वरील प्रशिक्षण अधिकारी (वरीष्ठ) या पदाप्रमाणेच मास्टर क्रॉफ्टस्मन/ तांत्रिक सहाय्यक (वरिष्ठ) या पदाच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, प्रशिक्षण अधिकारी (वरीष्ठ) या पदाला लागू केलेले दिव्यांग आरक्षण लागू प्रस्तावित करण्यात येत आहे.

				appropriate training activity, assist evaluation of trainees, as also training program. May correspond with concerned agencies, offices, organizations, .May maintain related statistics, conduct written/ practical tests and prepare reports thereon.		
२५	तांत्रिक सहायक (वरिष्ठ)	S, ST, BN, MF, RW, SE, H, C	a) B, LV b) D, HH c) OA, BA, OL, BL, CP, LC, Dw, AAV d) SLD, MI e) MD involving (a) to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame work of policies of the organizations/Department Aimed at improving personnel efficiency and out-put Advise and assist in development of syllabi programs, training materials /aids Study policies, procedures, instruments and other related documents. Prepare notes, comments, concerning field problems to modify/ draft Operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on appropriate training activity, assist evaluation of trainees, as also	The work is performed mostly inside. The work place inside is well lighted The work in general organizations does not involve any hazards. Incumbents to be considered with appropriate software and other appliances support. Appropriate aids & appliances to be used as per needs.	शासन निर्णयातील अ.क्र.१७ वरील प्रशिक्षण अधिकारी (वरीष्ठ) या पदाप्रमाणेच मास्टर क्रॉफ्टस्मन/ तांत्रिक सहाय्यक (वरिष्ठ) या पदाच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, प्रशिक्षण अधिकारी (वरीष्ठ) या पदाला लागू केलेले दिव्यांग आरक्षण लागू प्रस्तावित करण्यात येत आहे.

				training program. May correspond with concerned agencies, offices, organizations, .May maintain related statistics, conduct written/ practical tests and prepare reports thereon.		
२६	कनिष्ठ क्राफ्टस्मन	S, ST, BN, MF,RW, SE, H, C	a) B, LVb) D, HHc) OA, BA, OL, BL, CP, LC, Dw, AAVd) SLD, MIe) MD involving (a)to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame work of policies of the organizations/Department Aimed at improving personnel efficiency and out-put Advise and assist in development of syllabi programs, training materials /aids Study policies, procedures, instruments and other relateddocuments. Prepare notes, comments, concerning fieldproblems to modify/ draft Operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on appropriate training activity, assist evaluation of trainees, as also training program. May correspond with concerned agencies, offices, organizations, .May maintain related	The work is performed mostly inside. The work place inside is welllighted The work in generalorganizations does not involve any hazards. Incumbents to be considered with appropriate software and other appliances support.Appropriate aids & appliances to beused as per needs.	शासन निर्णयातील अ.क्र.१७ वरील प्रशिक्षण अधिकारी (वरीष्ठ) या पदाप्रमाणेच कनिष्ठ क्रॉफ्टस्मन या पदाच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, प्रशिक्षण अधिकारी (वरीष्ठ) या पदाला लागू केलेले दिव्यांग आरक्षण लागू प्रस्तावित करण्यात येत आहे.

				statistics, conduct written/ practical tests and prepare reports thereon.		
२७	कनिष्ठ प्रशिक्षणार्थी सल्लागार	S, ST, BN, MF, RW, SE, H, C	a) B, LV b) D, HH c) OA, OL, BL, CP, LC, Dw, AAV d) SLD, MI e) MD involving (a) to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame work of policies of the organizations/Department Aimed at improving personnel efficiency and out-put Advise and assist in development of syllabi programs, training materials /aids Study policies, procedures, instruments and other related documents. Prepare notes, comments, concerning field problems to modify/ draft Operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on appropriate training activity, assist evaluation of trainees, as also training programs. May correspond with concerned agencies, offices, organizations, .May maintain related statistics, conduct written/ practical tests and	The work is performed mostly inside. The work place inside is well lighted The work in general organizations does not involve any hazards. Incumbents to be considered with appropriate software and other appliances support. Appropriate aids & appliances to be used as per needs.	शासन निर्णयातील अ.क्र.१२ वरील प्राचार्य गट ब(तां.) पदाप्रमाणेच कनिष्ठ प्रशिक्षणार्थी सल्लागार या पदांच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, प्राचार्य गट ब(तां.) या पदास लागू केलेले दिव्यांग आरक्षण लागू करण्याचे प्रस्तावित करण्यात येत आहे.

				prepare reports thereon.		
२८	सहायक अभियांत्रिकी अधीक्षक	S, ST, BN, MF, RW, SE, H, C	a) B, LV b) D, HH c) OA, OL, BL, CP, LC, Dw, AAV d) SLD, MI e) MD involving (a) to (d) above	They identify training needs, plan, formulate and execute institutional and or on the jobs in service training programs within the frame work of policies of the organizations/Department Aimed at improving personnel efficiency and out-put Advise and assist in development of syllabi programs, training materials /aids Study policies, procedures, instruments and other related documents. Prepare notes, comments, concerning field problems to modify/ draft Operational instructions. Suggest suitable speaker/trainers for specific area of training, advice on appropriate training activity, assist evaluation of trainees, as also training program. May correspond with concerned agencies, offices, organizations, .May maintain related statistics, conduct written/ practical tests and prepare reports thereon.	The work is performed mostly inside. The work place inside is well lighted The work in general organizations does not involve any hazards. Incumbents to be considered with appropriate software and other appliances support. Appropriate aids & appliances to be used as per needs.	शासन निर्णयातील अ.क्र.१२ वरील प्राचार्य गट ब या पदाप्रमाणेच सहाय्यक अभियांत्रिकी अधिक्षक या पदाच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, प्राचार्य गट ब या पदाला लागू केलेले दिव्यांग आरक्षण लागू प्रस्तावित करण्यात येत आहे.

२९	अधीक्षक (तां)	S, ST, W, RW, SE, H, C	a) B, LV b) D, HH c) OA, OL, BL, BA, OAL, CP, LC, Dw, AAV d) SLD, MI e) MD involving (a) to (d) above	Office Superintendent organizes and controls all clerical work within establishment or office thereof. Allocates duties to staff under him, coordinates and supervises their work ensuring efficiency, discipline and observance of prescribed procedure. Studies all files, draft letters, notes, etc. Put up by clerk. Disposes routine and intermediately matter himself. Deals with important files and complicated cases personally and puts up notes, reports, drafts etc. To superior for orders. Ensures that prescribed procedure is followed by staff in dealing with cases. Keeps important, secret and confidential records in his personal custody. Supervises preparation of budget estimate, statement of accounts, financial bills, payment of wages, salaries etc. To staff and maintenance of various accounts and registers.	The work is mostly performed inside in well lighted rooms. The worker works alone as well as in groups. The incumbent should be considered with aids and appliances.	शासन निर्णयातील अ.क्र.२८ वरील कार्यालय अधिक्षक या पदाप्रमाणेच अधिक्षक (तां.) या पदाच्या कर्तव्ये व जबाबदाऱ्या कामाचे स्वरुप सारखे असल्याने, अधिक्षक (तां.) या पदाला लागू केलेले दिव्यांग आरक्षण लागू प्रस्तावित करण्यात येत आहे.

३०	ग्रंथपाल	S, ST, W, BN, SE,C, MF	a) LVb) D, HHc) OA,BA, OL,BL, OAL, CP,LC, Dw, AAV,MDyd) ASD (M), SLD,MIe) MD involving(a) to (d) above	Assisting in collection of books, entry in register, handling approval memos, bills. Annual reports reportmaintenance. Inter library loan, referral service, list of addition CAS service etc. Thesis / Dissertation section.	The work is mostly performed inside. Work place is well lighted. It does not involve any hazards. Appropriate aids & appliances & software to be used as per needs.	केंद्र शासनाच्या अधिसूचनेतील अ.क्र.७३४ पदाशी समान असल्याने दिव्यांग आरक्षण लागू करण्याचे प्रस्तावित करण्यात येत आहे.
गट-ड						
३१	नाईक	S, ST, W, BN, L, KC, PP, MF, SE, H, C	a) B, LV b) D, HH c) OL, OAL, CP, LC, Dw, AAVd) ASD (M), ID, SLD, MI e) MD involving (a) to (d) above	To open office, class rooms dusting of tables, chairs, carrying files, serving tea coffee any other work assigned.	The work is performed mostly inside. Incumbent should be functionally able to complete the assigned task efficiently with aids and appliances, whenever necessary.	शासन निर्णयातील अ.क्र.४१ वरील शिपाई या पदाप्रमाणेच नाईक या पदाच्या कर्तव्ये व जबाबदाऱ्या, कामाचे स्वरुप सारखे असल्याने, शिपाई या पदाला लागू केलेले दिव्यांग आरक्षण लागू प्रस्तावित करण्यात येत आहे.